SGPF Board Meeting Minutes
Thursday, September 18, 2025 10:00am
Empire Mine Docent Room

Board Members Present: Jesse Locks, Robert Coats, Syd Brown, Mary Ann Coleman, Steve Ruble**,** Steve Sanchez, Will Silva
Board Members Absent: Hank Weston
Others: Kaytlen Jackson, Ryan Randar
Jesse called the meeting to order at 10:04am

1. **Review agenda**: For New business, Robert has an item regarding the recent passing of Herb Lindberg and Jesse has some ideas for SGPF to financially support BYLT Independence Trail work off State Parks current ownership. She also wants the Board to consider collaborating with the Empire Club for future events requiring shelter (event tent?).
2. **Review and approval of minutes**: Moved by Robert, seconded by Steve Ruble to approve minutes. Motion passed by unanimous vote.
3. **CAL Report:**
    a. **Summer at the river** (Randar): Successful summer; save for a fatality. State Parks is working with CHP and the Yuba River Public Safety Cohort to change parking norms and to change up available parking, to allow for emergency vehicle response and safer passage. New schedule is in effect now with Fri-Monday staffing by public safety park aides at Bridgeport and MDSHP visitor centers.
    b. **IMP Action Plan**: The Action Plan is on Alex's/Kaytlen's to-do list this fall. Jesse: requested a presentation for our November or December meeting, to help us in our future budget deliberations.
    c. **Kiosk Update**: The PEF needs to be redone for two of the remaining kiosks due to concerns from Cultural Resources staff. Jeremy has indicated that we can address messaging and content for the kiosks this fall/winter.
    d. **SYRSP Barn Roof EOY fundraiser**: What more is needed from DPR to move this forward? A scope of work? Alex has been asked and we are awaiting a scope to guide future fund raising.
    e. **Sierra District budget**: The District's 8% cut across the board in FY24-25 is still in effect. Sierra District was one of the only Districts to come in under budget, which means we are allowed to hire.
    f. **DPR annual funding request** has been sent out to staff. Kaytlen anticipates an increase in "asks" of the Board due to District budget cuts.
    g. **Interpreter I** positions at Park Ops for review/approval. Hopefully these will post soon!
    h. **Empire Interp Panels**: still need to install two (of the seven) panels which require slight modifications to the mounting hardware. Jeremy will do this in the next couple of weeks.
    i. **Malakoff ELP programs** are filling up for this Spring. We have four groups registered and Jeremy/Sue Finlay are working to prepare for high quality programming. Mary Ann expressed an interest in collaborating on curriculum content with Jeremy and Sue.
    j. Jean has scheduled planning meetings for Holidays at the Park and will follow up with Jesse's request to finalize meeting dates.
    k. Volunteer appreciation event proposed by Jean: Saturday in early November.

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l. Bridge tuning: Up to Northern Service Center. SOB committee will pursue a response.
m. Steve Ruble: Q re: ADA access to the clubhouse. Awaiting visit from ADA office, to scope the ramp.
n. Dresses: No update.
o. Ramp at Bridgeport: Materials are on site, but no update on installation.

4. **Committee Reports**:
   a. **Finance**: Robert sent out report in advance of the meeting.
   b. **Governance**: No updates, board members are encouraged to seek additional board candidates.
   c. **Sales Center**: Syd continues to acquire merchandise, and has had great success in staffing the Gift shop at Empire every day, from 11am-3pm. Mary Ann is training a couple of new volunteers interested in volunteering at the South Yuba Visitor Center/gift shop.
   d. **Events**:
      i. SYRCL cleanup Saturday September 20 at Bridgeport. Syd will be a site captain at Bridgeport and Robert will be tabling at the after party at Condon Park.
      ii. Mary Ann is working with SYRCL and Wyatt for a staff-volunteer-Board work party at Bridgeport Tuesday September 23, in support of the watershed cleanup/enhancement efforts. Syd, Mary Ann, Barbara Ruble and SP staff are confirmed.
      iii. Volunteer Recognition: Jesse has volunteered to coordinate this event, so this will be a SGPF-sponsored and supported event. Jesse invited board members to provide feedback on food, program, and recognitions. Board members are requested to hold Wednesday November 12 for this event and to help out.
   e. **Communications**
      Jesse plans to get a newsletter out, clean up our website, finish a three-park brochure and use our CRM program for fundraising (see next item below). She will also investigate developing an Empire Mine handout like the South Yuba River Adventure Map we have been distributing, which was funded by Nevada County.

5. **New Business**:
   a. Jesse: EOY fundraiser: South Yuba River SP Barn Roof? We need some more details/scope from State Parks staff, and then we will begin to promote this necessary project.
   b. BYLT submitted grant request to Parks last month for $30K. Jesse invited BYLT to submit a funding request to SGPF for Independence Trail work. BYLT has submitted a funding request that SGPF could support for some IT work. This would probably require SP approval, but that is expected, since Sean (BYLT) and Nathan (DPR) have been coordinating.

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c. Empire Club: No food or drink permitted in the clubhouse. Jesse is investigating possible purchase of an event tent that we could share with the Empire Club. Stay tuned.
d. Robert: Referenced Herb Linberg's contributions to South Yuba River SP. John Field has offered to donate a photograph… Herb has a website http://www.syrpa.lindberglce.com/ Robert will check with Mike Baca and John Field to see what they know about the hosting and paying and management of the website.
e. Syd: Park visitors to Empire always are looking for a restroom when they enter the park. The porta potties aren't really welcoming. It would be so nice to have a high-quality restroom facility near where the tours assemble. Kaytlen took note of the idea; and pointed out the process for such a project.

6. **Old Business**: None
   Motion to adjourn made by Robert, Seconded by Mary Ann. Meeting adjourned at 11:46.
   Next meeting will be at Malakoff Diggins SHP October 16, 2025

2025 Board Meeting Schedule – Third Thursday of the Month at 10AM

September 18
October 16 at Malakoff Diggins
November 20
December 18 at Bridgeport