SGPF Board Meeting Minutes
Tuesday, December 16, 2025 10:00am
Bridgeport, South Yuba River State Park

Board Members present: Jesse Locks, Syd Brown, Robert Coats, Steve Ruble, Hank Weston, Mary Ann Coleman, (Steve Sanchez via phone)
Board Members Absent: Will Silva
Others: Kaytlen Jackson
Jesse called the meeting to order at 10:13am

1) **Review agenda–**additions: Mary Ann wanted to address the kiosks at North Columbia Schoolhouse and the institution of quarterly team (volunteers and staff) meetings at Bridgeport and Malakoff, and partnering with the local Audubon chapter for volunteer weed pull days.
2) **Review and approval of minutes:** Motion by Robert, second by Steve Ruble to approve the November meeting minutes. Motion passed unanimously.
3) **CAL Report–**Jeremy, Ryan and Kaytlen will be holding interviews for the Interpreter 1 position. Water and power issues are in play at Malakoff. Deer deterrent gate will be installed at Empire tomorrow (December 17). California's Lt. Governor will be at Empire on Wednesday. Kaytlen, Jeremy Lin, and Jesse participated in a recent Placer-AI demonstration. 284,000 visitors to Empire last year, 25,000 to Malakoff, and 156,000 to SYRSP. The statistics are impressive, and Parks is evaluating how to proceed, and how to package our needs. Kaytlen has been working on a potential concession contract with the Field Guides at Malakoff.
4) **Committee Reports**
    a. **Finance**: Robert distributed the November Treasurer's report, draft 2026 SGPF budget, and DPR funding requests in advance of the meeting.
    b. **Governance:**
        i. Terms: Jesse, Steve R., and Hank's terms run through the end of January.
        ii. Board Candidates: Four candidates have expressed interest. Jesse reached out to a retired CPA about potential treasurer role.
        iii. Onboarding packet prep is underway by Jesse.
    c. **Sales Center:** Sales are brisk, and continue to generate revenue for the needs of the Sierra Gold Parks sector.
    d. **Events:**
        i. **Holidays at the Mine–December 6:** Robert: Expressed history of the draft event permit process and LATE submittals from Parks with regard to permits. He signed the permit, subject to previously stated limitations *on the day of the event*. This cannot continue to be the way we operate.
    e. **Communications**
        i. Website is being updated with new photos and trail maps.
        ii. Video is scheduled to be finished by mid-December.
        iii. Poster for 2026 hybrid events was created and will be printed for distribution.
        iv. End of the year newsletter is underway by Jesse (the passing of Joel Tracy and Herb Lindberg will be mentioned).
5) **Old Business:** 2026 Budget Discussion
    a. Robert noted that the re-purposing of the funds for the clubhouse roof should be subject to Board approval. Parks has requested using remaining funds to design a ramp for the clubhouse. Moved by Robert, seconded by Mary Ann to approve parks' request. Steve Ruble noted that there are still clubhouse roof leaking issues. **Motion passed unanimously.**

   b. Motion by Robert, seconded by Mary Ann to approve the SGPF 2026 budget. **Motion passed unanimously.**

6) **New Business:**
   a. Damage to kiosks: The 3-sectioned kiosk at North Columbia was vandalized sometime in October. SGPF will investigate replacement, and fix this unfortunate loss.
   b. Quarterly meetings proposed for Malakoff and South Yuba, staff, volunteers, and board reps. Mary Ann invited Board participation and circulated dates.
   c. Volunteer appreciation event for 2026: The date and scope are malleable, and yet to be nailed down.
   d. Mary Ann has been talking with volunteer groups about partnering for weed pulls and stewardship activities at our parks. Robert suggested using 1 day volunteer sign up for the day of the activity.

Meeting adjourned at 11:52am.

2026 Board Meeting Schedule–Third Thursday of the Month at 10AM

January 15
February 19
March 19
April 16
May 21
June 18
July 16
August 20
September 17
October 15
November 19
December 17